



Student Response Center

232 Capen Hall, University at Buffalo, Buffalo, NY 14260
Phone: 716-645-2450 Fax: 716-645-7762

Application for Degree

This form officially establishes you as a Degree Candidate and initiates a review of your credentials. It must be completed, signed and turned in by the filing deadline listed below. It is to be used by:

- All undergraduate students in every degree program
- All graduate students in the Schools of Education, Information & Library Studies, Management, Social Work, and Physical Therapy.

1. Print name (as it appears on your UB records):

*First Name	*Middle Name	
*Last Name		

*If this is different from what is on your UB records, you will need to submit a [Student Name Change Form](#), or contact the Student Response Center at 716-645-2450.

2. Person Number	3. E-mail	
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4. Requested Degree Conferral Date and Filing Deadline:

<input type="checkbox"/> September 1, 20__ Filing deadline: July 1	<input type="checkbox"/> February 1, 20__ Filing deadline: October 1	<input type="checkbox"/> June 1, 20__ Filing deadline: February 1
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Applications submitted after the deadline will be processed for the next filing date.

5. Your Academic Program:

Major	Degree <i>i.e.</i> B.A.	
Second Major	Minor	

If you expect to receive 2 degrees on the same conferral date, please enter the **second degree** information here:

Major	Second Degree
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6. Mailing Address Information:

Your diploma will be mailed to you approximately six weeks after your conferral date. Make sure that your [address is up-to-date on MyUB](#), or contact the Student Response Center at 716-645-2450.

7. Signature of Student: _____ Date: _____

8. To process completed form:

Fax: 716-645-7762

OR

Mail: Student Response Center, 232 Capen Hall, University at Buffalo, Buffalo NY 14260

OR

Drop off in-person: Student Response Center, Capen 232